

APPLICATION • PART 3

Candidate References

Candidates are asked to provide written references from **three** community members. These may include teachers, pastors, guidance counselors, employers, etc. Relatives and friends may not submit references.

The application **priority deadline is February 1**. After that, applications will be accepted on a **rolling basis through July** until positions are filled.

Completed forms (electronic signatures accepted) should be returned to:

Sarah McIlvried

Social Ministry Coordinator

320 Cathedral St.

Baltimore, MD 21201

smcilveried@cc-md.org

Mission of Catholic Charities of Baltimore and Project SERVE

Catholic Charities mission: Inspired by the Gospel mandates to love, serve and teach, Catholic Charities provides care and services to improve the lives of Marylanders in need. While respecting the dignity of every person and promoting the independence of all we serve, we accord priority of service to people who are poor and the powerless, without regard to religion or race or other circumstances. We serve those on the margins of society; those injured by their own acts or by the neglect or acts of others; those deprived by reason of social or economic condition; those impaired by failing health; those disadvantaged through circumstances of birth.

Project SERVE's mission involves living in a small intentional community, exploring ways to live more simply and sustainably, working for social justice and experiencing and sharing personal growth. Excellent candidates are willing to learn, exhibit flexibility, humor and dedication, as well as an excellent work ethic. Candidates will be working alongside vulnerable populations and will be living with others who are committed to social justice and service.

Enter candidate's name: _____
has asked you to assist us in evaluating him/ her for acceptance into the program. To ensure proper consideration of his/her application, please promptly complete and return this form.

Form completed by:

Name:

Title:

Organization:

Address, including city, state and zip:

Telephone:

Email:

1. How long and in what capacity have you known the candidate?

2. What makes the candidate well-suited to committing to a year of service, simplicity and intentional community living?

3. What are his/her limitations personally and/or in a professional setting?

4. Is the candidate well-suited to living in an intentional community setting with other volunteers?
Yes _____ No _____
Please explain:

5. How does the candidate express concern for people who are living in poverty or people who are vulnerable in some way? Have you seen this first-hand? If so, describe.

6. How does the candidate respond to supervision?

Confidentiality Statement

The Privacy Act is a federal law which states that everyone has the right to know and receive information or copies of documents which are maintained about them by agencies. The law provides that Project SERVE may keep the identity of the source of this reference confidential only if you request it be kept confidential. Please indicate below whether you do or do not wish your identity revealed to the applicant.

_____ I **do not** authorize Project SERVE to identify me as the source of this reference, nor to I authorize Project SERVE to release a copy of this reference in its entirety to the applicant.

_____ I **do** authorize Project SERVE to identify me as the source of this reference and to release a copy of this reference, upon request, to the applicant.

Signature/Name: _____

Date: _____

Catholic Charities Project SERVE thanks you for completing this recommendation.